

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
OCTOBER 3, 2022 AGENDA**

<p>Subject:</p> <p>Authorization to enter into a contract with Quickbase, Inc., for the purchase of a Business Application System for the 911 Emergency Communication Center.</p> <p>Submitted By:</p> <p>Department of Emergency Communications</p>	<p>Action Required:</p> <p style="text-align: center;">Ordinance √ Resolution</p>	<p>Approved By:</p> <p style="text-align: right;">Bruce T. Moore City Manager</p>
<p>SYNOPSIS</p> <p>FISCAL IMPACT</p> <p>RECOMMENDATION</p> <p>BACKGROUND</p>	<p>A resolution to authorize the City Manager to enter into a contract with Quickbase, Inc., for the purchase of a Business Application System for the 911 Emergency Communication Center.</p> <p>The total amount of \$55,250.74, which includes the purchase price of \$36,596.07, in addition to the annual Service Fee of \$18,654.67. Funds for this purchase are available in the 911 Wireless Account No, 220512 and new technology is an authorized expense for these funds.</p> <p>Approval of the resolution.</p> <p>This application platform will allow the Department of Emergency Communications to merge its business/ and administrative needs with the daily workflow functions in a seamless manner.</p> <p>As the City of Little Rock 9-1-1 Emergency Communications Center continues to transition to a stand-alone center, it has been observed that there is a need to streamline the workflow, reorganize records within the Department and create an environment that allows the employees to independently function and held accountable.</p>	

**BACKGROUND
CONTINUED**

Employees will be allowed to have independent access to the application in order to safely and securely maintain their own employee matters such as: clocking in and out; signing up for overtime shifts; requesting time off; etc., which will make it easier to manage and monitor the employees' functions while providing a paperless concept in the workflow.

Resolution No. 14,812 (June 19, 2018), recognized SHI International Corporation as a public procurement unit available to the City for external procurement activity. Since SHI is an approved software value-added reseller, and provides maintenance agreements for software licensing, then by using State Contract No. SP-16-0197/State Outline Agreement No. 4600038769, it has been determined to be practical and feasible to submit this purchase.